

**Minutes of a Meeting of the Executive  
held on 30 May 2023**

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+ Cllr David Whitcroft (Chair)

+ Cllr Alan Ashbery	+ Cllr Leanne MacIntyre
+ Cllr Kel Finan-Cooke	+ Cllr Morgan Rise
+ Cllr Lisa Finan-Cooke	+ Cllr John Skipper

+ Present

In Attendance: Cllr Jonny Cope, Cllr Shaun Garrett, Cllr Julie Hoad, Cllr Nirmal Kang, Cllr Sarbie Kang, Cllr Shaun Macdonald, Cllr Lewis Mears, Cllr Jonathan Quin, Cllr Murray Rowlands, Cllr Kevin Thompson, Cllr Josh Thorne, Cllr Victoria Wheeler, Cllr Valerie White and Cllr Richard Wilson

**1/E Minutes**

The minutes of the meeting held on 18 April 2023 were confirmed and signed by the Chair.

**2/E Executive Working Groups 2023/24**

The Executive considered a report proposing the establishment of working groups, their terms of reference and the allocation of seats to those working groups. Members were informed that, whilst a number of the existing working groups had been retained, it was proposed to create two new working groups in place of a number it was not intended to re-establish. The numbers and scope of the groups would be kept under review to ensure they focused on the issues that best delivered results for residents. It was also noted that the Improving Places Working Group's Terms of Reference would be updated to include the Economic Development Portfolio Holder as Chair.

Members noted the proposed allocation of councillors to each of the Working Groups that had been circulated, including a request from the Conservative Group Leader to alter its membership of the Improving Places Working Group. Any further outstanding nominations would be agreed by delegated authority in line with the Scheme of Delegation of Functions to Officers.

**RESOLVED that**

**(i) The following Executive Working Groups be established for the Municipal Year 2023/24:**

- **Climate Change Working Group;**
- **Engaging Communities Working Group;**
- **Improving Places Working Group;**
- **Local Plan Working Group;**
- **Property Working Group;**

- (ii) the Terms of Reference for each of the Working Groups, as set out at Annex A to the agenda report, as amended, be agreed;
- (iii) the number and allocation of seats on each working group be as set out in the Terms of Reference;
- (iv) the nominations of members to each Working Group by Group Leaders, as previously circulated, as amended, be noted; and
- (v) any remaining vacancies be appointed by the Chief Executive in accordance with the Scheme of Delegation of Functions to Officers at Part 3, Section B of the Council's Constitution.

### **3/E Appointment of Members to Outside Bodies 2023**

The Executive considered a report seeking appointments to outside bodies for the 2023/24 municipal year.

Members were advised that it was proposed to defer any decisions on appointments to a number of positions pending the outcome of the Frimley Green election on 15 June 2023. It was also proposed that appointments to Fair Oaks Airport Consultative Committee and Gordon's Sports Hall Advisory Group would be agreed once further discussions had taken place with the relevant ward councillors. It was further agreed that, although the position was reserved to the relevant portfolio holder, Councillor Shaun Garrett would continue to represent the Council on Collectively Camberley BID Board.

#### **RESOLVED that**

- (i) the appointments to outside bodies listed below be agreed;

<b>Organisation</b>	<b>Representatives 2023/24</b>
<b>Blackwater Valley Advisory Committee for Public Transport</b>	<b>Cllr Leanne MacIntyre Cllr Valerie White Vacancy</b>
<b>Blackwater Valley Countryside Partnership</b>	<b>Cllr David Whitcroft</b>
<b>Briars Centre Management Committee</b>	<b>Cllr Shaun Macdonald</b>
<b>Camberley Town Football Club – Observer</b>	<b>Cllr Bob Raikes</b>
<b>Chobham Common Liaison Group</b>	<b>Cllr Pat Tedder Cllr Victoria Wheeler</b>
<b>Citizens Advice Bureau Management Committee</b>	<b>Cllr Liz Noble</b>
<b>Collectively Camberley Business Improvement District Board</b>	<b>Cllr Shaun Garrett</b>
<b>Community Services Partnership Board (one position reserved to the</b>	<b>Cllr Liz Noble</b>

<b>Organisation</b>	<b>Representatives 2023/24</b>
<b>Portfolio Holder)</b>	
<b>Deepcut Village Association</b>	<b>Cllr Morgan Rise</b>
<b>Frimley Community Centre Management Committee</b>	<b>Cllr Alan Ashbery</b>
<b>Frimley Fuel Allotments Charity (4 year appointments) 4 appointments to be made in 2023/24</b>	<b>Cllr Mary Glauert Cllr Rob Lee Cllr Lewis Mears Cllr Murray Rowlands</b>
<b>Frimley Park Hospital Council of Governors</b>	<b>Cllr David O'Mahoney</b>
<b>Heatherside Community Centre Council</b>	<b>Cllr Bob Raikes Cllr John Skipper</b>
<b>Heathrow Community Noise Forum</b>	<b>Cllr Lewis Mears</b>
<b><i>Henry Smith Charity (4 year appointments) 3 appointments to be made in 2023/24</i></b>	<b>Cllr Shaun Garrett Cllr Pat Tedder Cllr David Whitcroft</b>
<b>Miss Gomms Trust (4 year appointments) <i>two appointments to be made in 2023/24</i></b>	<b>Mrs Sarah Jane Croke</b>
<b>Mytchett Community Association General Committee</b>	<b>Cllr Morgan Rise</b>
<b>Parking and Traffic Regulation outside London Adjudication Joint Committee (4 year appointments) <i>One appointment and one substitute appointment to be made in 2023/24</i></b>	<b>Vacancy Vacancy (sub)</b>
<b>RELATE North East Hants and Borders</b>	<b>Vacancy</b>
<b>Surrey County Playing Fields Association</b>	<b>Cllr Leanne MacIntyre</b>
<b>Surrey Heath Age Concern</b>	<b>Cllr Mary Glauert</b>
<b>Surrey Heath Arts Council</b>	<b>Cllr Louise Ashbery Cllr Murray Rowlands Cllr Josh Thorne Cllr Kel Finan-Cooke (sub)</b>
<b>Surrey Heath Sports Council (4 positions; 1 reserved to Portfolio Holder)</b>	<b>Cllr Jonny Cope Cllr Nirmal Kang Cllr Leanne MacIntyre</b>
<b>Surrey Heath Youth Focus</b>	<b>Cllr Nirmal Kang</b>
<b>Thames Basin Heaths Joint Strategic Partnership Board</b>	<b>Cllr Victoria Wheeler Vacancy (sub)</b>
<b>Voluntary Support North Surrey</b>	<b>Cllr Liz Noble Cllr Mary Glauert (sub)</b>

- (ii) vacancies on the following organisations be held and reviewed following the Frimley Green election on 15 June 2023:
  - a) Basingstoke Canal Joint Management Committee;
  - b) Farnborough Aerodrome Consultative Committee;
  - c) Miss Gomms Trust (one position);
  - d) Parity for Disability;
  
- (iii) vacancies on the following organisations be held pending further discussions with the relevant ward councillors:
  - a) Fair Oaks Airport Consultative Committee;
  - b) Gordon's Sports Hall Advisory Group;
  
- (iv) appointments to outside bodies reserved to specified positions, as set out at Annex B, be noted, and
  
- (v) attendance by the appointed members at meetings of the bodies listed at Annex A and Annex B to the agenda report be regarded as approved duties in accordance with the Members Allowances Scheme.

#### **4/E Surrey Leaders' Group Outside Bodies 2023/24**

The Executive considered a report detailing the vacancies for Surrey Leaders' Group Outside Bodies which would be filled in 2023/24. It was reported that Councillor Shaun Garrett and Councillor Leanne MacIntyre had expressed an interest in being nominated to the Mental Health Partnership Board and the Surrey Civilian Military Partnership Board respectively. It was agreed to endorse these appointments.

**RESOLVED to endorse the following nominations to Surrey Leaders' Group Outside Bodies:**

- a) Mental Health Partnership Board - Councillor Shaun Garrett
- b) Surrey Civilian Military Partnership Board - Councillor Leanne MacIntyre

Chair